

Principal Booklet

This page is to be completed by fieldworkers.

0.1	YL School ID	_____
0.2	<p>If the instrument is not completed, what is the reason?</p> <p>01 = Respondent absent 02 = Respondent refused to participate</p> <p>(if completed, leave blank)</p>	[___]
0.3	Date of interview	<p>___ / ___ / 2016 (d d / m m / y y y y)</p>

DATA HANDLERS

Fieldworker	Name:	Code: [___]
	Signature:	<p>Date of check:</p> <p>___ / ___ / 2016 (d d / m m / y y y y)</p>
Supervisor	Name:	Code: [___]
	Signature:	<p>Date of check:</p> <p>___ / ___ / 2016 (d d / m m / y y y y)</p>

Data entry clerk	Name:	Code: [_____]
	Signature:	<p>Date of check:</p> <p>___ / ___ / 2016 (d d / m m / y y y y)</p>

Information about you

1	How old are you? <i>(Write your age in completed years)</i>	_____ years old
2	Are you male or female? <i>(Tick one box)</i>	Male ⁰¹
		Female ⁰²
3	What is your ethnic group? <i>(Tick one box)</i>	Kinh ⁰¹
		H'mong ⁰²
		Cham-Hroi ⁰³
		Ede ⁰⁴
		Nung ⁰⁵
		Tay ⁰⁶
		Dao ⁰⁷
		Giay ⁰⁸
		Chinese ⁰⁹
		Ba Na ¹⁰
Other ¹¹		
4	What is your religion? <i>(Tick one box)</i>	No religion ⁰⁰
		Buddhist ⁰¹
		Christian (Catholic) ⁰²
		Christian (Protestant) ⁰³
		Cai Dai ⁰⁴
		Other ⁰⁵
5	What is your mother tongue? <i>(Tick one box)</i>	Vietnamese ⁰¹
		H'mong ⁰²
		Cham-Hroi ⁰³
		Ede ⁰⁴
		Nung ⁰⁵
		Tay ⁰⁶
		Dao ⁰⁷
		Giay ⁰⁸
		Chinese ⁰⁹
		Other ¹⁰

6	Are you originally from the province in which you teach? <i>(Tick one box)</i>	Yes ₀₁	
		No ₀₀	

7	What is your current role in this school? <i>(Tick one box)</i>	Principal / Director ₀₁	
		Vice-Principal ₀₂	
		Another role ₀₃	

8	How many years have you been in your current role <u>at this school</u> ? <i>(Write the number of completed years. If less than one completed year, write '0')</i>	___ ___ years
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9	What is the highest level of general education you have completed (excluding any teacher training)? <i>(Tick one box)</i>	Upper secondary or equivalent ₀₁	
		Vocational training school ₀₂	
		College education ₀₃	
		University education (undergraduate) ₀₄	
		University education (postgraduate) ₀₅	

10	What is the highest level teacher training qualification you have received? <i>(Tick one box)</i>	I am not trained ₀₀	
		Short course or crash course in teaching profession ₀₁	
		Teacher training level (2 years after upper secondary education) ₀₂	
		Teacher training college level (3 years after upper secondary education) ₀₃	
		Teacher training university level (4 years after upper secondary education) or higher ₀₄	

11	Have you ever been awarded the title of 'Excellent Teacher'? <i>(Tick one box)</i>	Never been an excellent teacher ₀₀	
		Yes, school level ₀₁	
		Yes, district level ₀₂	
		Yes, province level or higher ₀₃	

Information about the school

12	What type of school is this? <i>(Tick one box)</i>	Government ₀₁	
		Private ₀₂	
		Other ₀₃	

13	What is the <u>lowest</u> grade offered by this school? <i>(Tick one box)</i>	Grade 1 ₀₁	
		Grade 2 ₀₂	
		Grade 3 ₀₃	
		Grade 4 ₀₄	
		Grade 5 ₀₅	
		Grade 6 ₀₆	
		Grade 7 ₀₇	
		Grade 8 ₀₈	
		Grade 9 ₀₉	
		Grade 10 ₁₀	

14	What is the <u>highest</u> grade offered by this school? <i>(Tick one box)</i>	Grade 10 ₁₀	
		Grade 11 ₁₁	
		Grade 12 ₁₂	

15	What is the total number of students enrolled in this school? <i>(Write the number in the box)</i>	___ ___ ___ students
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16	How many students from ethnic minority backgrounds are enrolled in this school? <i>(Write the number in the box)</i>	___ ___ ___ students
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17	What year was this school established? <i>(Write the year in the box)</i>	___ ___ ___
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18	Is this school located in a former P135 commune? <i>(Tick one box)</i>	Yes ₀₁	
		No ₀₀	
		Don't know ₀₂	

19	Is this school located in one of the 62 poorest districts in the country (as classified by Resolution 30a)? <i>(Tick one box)</i>	Yes ₀₁	
		No ₀₀	
		Don't know ₀₂	

20	Is this school a boarding school? <i>(Tick one box)</i>	No ₀₀	
		Yes, all students board during the week and return home at weekends ₀₁	
		Yes, all students board for the whole semester and return home during the holidays ₀₂	
		Yes, but it is a mix – some students board during the semester and others do not ₀₃	

21	Which of the following statements best describes the schooling available to students in your district? <i>(Tick one box)</i>	There are two or more other upper secondary schools in this district that students could attend ₀₂	
		There is one other upper secondary school in this district that students could attend ₀₁	
		There are no other upper secondary schools in this district that students could attend ₀₀	

22	What time does this school start <u>in the morning</u> ? <i>(Write the time in the box)</i>	____: ____ (hh:mm)
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23	What time does this school finish <u>in the morning</u> ? <i>(Write the time in the box)</i>	____: ____ (hh:mm)
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24	What time does this school start <u>in the afternoon</u> ? <i>(Write the time in the box)</i>	____: ____ (hh:mm)
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25	What time does this school finish <u>in the afternoon</u> ? <i>(Write the time in the box)</i>	____: ____ (hh:mm)
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26	Which of the following activities take place <u>in the afternoon</u> for Grade 10 students at your school? <i>(Tick all boxes that apply)</i>	a) Regular teaching for some or all Grade 10 classes	
		b) Non-compulsory additional classes	
		c) Extra-curricular activities	
		d) None of the above	

27	Does your school offer non-compulsory additional classes available outside the normal school day, provided at an additional charge to any students who wish to participate, on the premises? <i>(Tick one box)</i>	Yes ⁰¹	
		No ⁰⁰	

28	If your school offers non-compulsory additional classes, which of the following best describes these classes? <i>(Tick one box)</i> <i>(If your school does not offer additional classes outside the normal school day, tick 'This school does not offer additional classes outside the normal day')</i>	Remedial classes for weaker students ⁰¹	
		Additional classes for excellent students ⁰²	
		A mixture of remedial classes for weaker students and additional classes for excellent students ⁰³	
		This school does not offer additional classes outside the normal school day ⁰⁰	

Information about teachers

29	What is the <u>required</u> number of teachers for upper secondary classes (Grades 10-12) in this school? <i>(Write the number in the box)</i>	___ ___ teachers
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30	How many teachers who teach upper secondary classes (Grades 10-12) are <u>currently employed</u> in this school? <i>(Write the number in the box)</i>	___ ___ teachers
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31	How many teachers who teach upper secondary classes (Grades 10-12) are present in school <u>today</u> ? <i>(Write the number in the box)</i>	___ ___ teachers
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32	In this academic year (2016-17), what is the <u>required number</u> of teachers to teach the following subjects to Grades 10-12 in this school? <i>(Write the number in each box)</i>	a) Maths	___ ___ teachers
		b) English	___ ___ teachers

33	Is there a process of teacher performance appraisal at this school? <i>(Tick one box)</i>	Yes ⁰¹	
		No ⁰⁰	

34	In this school, what is done to reward a teacher who is performing well? <i>(Tick all boxes that apply. If the school does not have a way to reward teachers, tick 'No rewards are provided').</i>	a) Financial incentive	
		b) Promotion to higher level of teaching	
		c) Offered opportunity to attend training course	
		d) Provide certificates, prizes or ceremonies	
		e) Provide social or entertainment events as rewards	
		f) Other	
		g) No rewards are provided	

35	<p>In this school, what is done to discipline a teacher who is performing poorly?</p> <p><i>(Tick all boxes that apply. If the school does not have a way to discipline poorly performing teachers, tick 'Poorly performing teachers are not disciplined').</i></p>	a) Verbal or written warning	
		b) Salary or benefits deducted	
		c) Demotion	
		d) Asked to go on a teacher training course	
		e) Fines	
		f) Teacher is fired	
		g) Other	
		h) Poorly performing teachers are not disciplined	

Information about students

36	Do all students who apply to your school gain admission? <i>(Tick one box)</i>	Yes ⁰¹	
		No ⁰⁰	

37	<p>What are the criteria for admission to your school?</p> <p><i>(Tick all that apply)</i></p> <p><i>(If you answered 'Yes' to question 36, tick 'All students who apply to this school gain admission')</i></p>	a) Area of residence	
		b) Ethnicity of student	
		c) Gender of student	
		d) Parents' ability to pay	
		e) Entrance examination	
		f) Other	
		g) All students who apply to this school gain admission	

38	In this school year (2016-17) how much does each Grade 10 student normally pay to the school directly for the following? <i>(Enter yearly figures unless stated otherwise. Enter '0' if fees are not charged at your school)</i>							
		Amount paid (thousands of VND)	39. If there is an exemption or partial exemption, what is the main criterion? <i>(Tick all that apply for each row)</i>					
Poverty ⁰¹			Ethnic minority ⁰²	Remote area ⁰³	Excellence & poverty ⁰⁴	Dis – ability ⁰⁵	Other ⁰⁶	
	a) Tuition fees <i>(monthly)</i>	_____						
	b) Lunch fees <i>(monthly)</i>	_____						
	c) Extra classes <i>(monthly)</i>	_____						
	d) Textbooks	_____						
	e) Uniform	_____						
	f) School construction fee / development fund	_____						
	g) Students' parents' fund	_____						
	h) Traituyen (fee for not having correct registration status) <i>(upon joining the school)</i>	_____						
	i) Health insurance fees	_____						
	j) School security	_____						
	k) Examination fees	_____						
	l) Extra-curricular activities	_____						

		a) Girls	b) Boys
40	What is the total number of students enrolled in Grade 10? <i>(Write a number in each box)</i>	_____	_____
41	On the day of this interview, what is the total number of students attending in Grade 10? <i>(Write a number in each box)</i>	_____	_____
42	What is the total number of students enrolled in Grade 11? <i>(Write a number in each box)</i>	_____	_____
43	On the day of this interview, what is the total number of students attending in Grade 11? <i>(Write a number in each box)</i>	_____	_____
44	What is the total number of students enrolled in Grade 12? <i>(Write a number in each box)</i>	_____	_____
45	On the day of this interview, what is the total number of students attending in Grade 12? <i>(Write a number in each box)</i>	_____	_____

		a) Grade 10	b) Grade 11	c) Grade 12
46	How many classes are there in each grade? <i>(Write a number in each box)</i>	_____	_____	_____

47a	How are <u>Grade 10 students</u> allocated to classes in this school? <i>(Tick one box)</i>	Randomly ⁰¹	
		Alphabetically ⁰²	
		By ability (e.g. high / middle / low) ⁰³	
		According to the level of fees they pay ⁰⁴	
		By choice of subject ⁰⁵	
		Other method ⁰⁶	
		A combination of two or more of the above methods ⁰⁷	
		There is only one class in Grade 10 ⁰⁰	

47b	<p>Please explain your answer to Q47a, providing as much detail as possible about how Grade 10 students are allocated to different classes.</p> <p><i>(Write your answer in the box)</i></p>	<p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p> <p>.....</p>
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48	<p>Which of the following statements best characterises parental expectations towards your school? <i>(Tick one box)</i></p>	<p>There is constant pressure from many parents who expect our school to set academic standards and to have our students achieve them ₀₁</p>	
		<p>Pressure on the school to achieve higher academic standards among students comes from a minority of parents ₀₂</p>	
		<p>Pressure from parents on the school to achieve higher academic standards is largely absent ₀₃</p>	